



## Summer 2024 Internship Job Description

### About UrbanPromise Los Angeles

The mission of UrbanPromise Los Angeles is to develop the children and youth of Los Angeles as they grow into Christian leaders determined to restore their communities. We strive to fulfill this mission through our after-school programs, summer camp, and our "StreetLeader" program. Our vision is three-fold: **Reach a Child, Raise a Leader, Restore Community**. UrbanPromise reaches younger children through afterschool and summer programs and raises high school leaders who are employed as mentors and counselors in these programs.

### Summer Intern

UrbanPromise Los Angeles invites current college students to apply for the **Summer Intern** position. Summer Interns will serve as mentors, and "teacher coaches" for a small group of high school StreetLeaders who serve as Summer Camp Counselors for the younger students attending UrbanPromise's Summer Camp. Summer Interns will help their team of StreetLeaders to lead campers to academic and personal growth during Summer Camp. Additionally, Summer Interns will help full-time UrbanPromise staff lead training and development sessions for StreetLeaders before and during camp. This is a seasonal position that will begin June 17th and end August 3rd, 2024.

### Essential Job Functions

Responsibilities of a Summer Intern include but are not limited to:

#### ***Coach and Empower StreetLeaders:***

- Work directly with a group of approximately 5-7 StreetLeaders to help provide a tailored coaching experience that helps StreetLeaders improve their leadership abilities and grow in UrbanPromise's core values
- Guide StreetLeaders as they develop a vision, goals, and daily lesson plans for the classes they lead (STEM, Bible, StoryLab, & Options classes)
- Ensure StreetLeaders have the knowledge and skills they need to reach the goals and vision for their classrooms (i.e. help StreetLeaders develop specific strategies for maintaining classroom management, help StreetLeaders differentiate lesson plans for different ages groups, etc.)
- Observe StreetLeaders' classroom teaching and providing feedback and/or coaching through ongoing debrief conversations

#### ***Build StreetLeaders' Leadership:***

- Help develop and maintain a culture in the StreetLeader group (and particularly within your smaller cohort) where all StreetLeaders feel included, valued, and developed, so that they make a difference in the lives of campers and in their own lives
- Help StreetLeaders deepen their understanding of the Los Angeles community in which they live

and lead

### ***Serve as Camp Leaders and UrbanPromise Ambassadors:***

- › Help Staff to maintain camper reward and discipline systems and ensure camper safety and smooth class transitions
- › Assist Staff with StreetLeader training sessions before and during Summer Camp
- › Assist Staff with welcoming visitors to camp and sharing about UrbanPromise's impact on campers, StreetLeaders, and yourself

## **Qualifications**

### **Education:**

- › Current or graduating college student
- › **All majors welcome** - early childhood, education, and non-profit majors preferred

### **Skills and Characteristics:**

- › Strong belief in the UrbanPromise mission and model
- › High level of personal organization
- › Passion and love for working with children and teens
- › Passion for affecting social, economic, and spiritual change in low-income communities
- › Team player: maturity, humility, strong work-ethic, sense of humor, and a willingness to respond positively to feedback

### **Work Experience:**

- › Previous experience working with elementary, middle, and/or high school students is strongly preferred

## **General Details**

- › **Intern Training:** June 3-7th from 10AM - 3 PM each day
- › **StreetLeader Training:** June 17th—June 21th, from 7:15 AM - 4:00 each day
- › **Summer Camp:** June 24th — Aug 2th (off July 4th), from 7:15 AM - 4:15 PM each day
- › **Summer Closeout:** August 3rd or 4th
- › **Pay:** Interns will receive a stipend for completing the eight week commitment (June 12th-August 4th)

## **Apply**

**Deadline to apply is April 1, 2024.** In order to be considered for the Summer Intern position, you must complete the following two steps:

1. Please email your resume to Dionté Grey at [dionte@urbanpromiselosangeles.org](mailto:dionte@urbanpromiselosangeles.org) and Meg Grey at [meg@urbanpromiselosangeles.org](mailto:meg@urbanpromiselosangeles.org)
2. Respond to the application and personal reflection questions attached. Email your responses along with your resume to [dionte@urbanpromiselosangeles.org](mailto:dionte@urbanpromiselosangeles.org) and [meg@urbanpromiselosangeles.org](mailto:meg@urbanpromiselosangeles.org)

## More About UrbanPromise Los Angeles

UrbanPromise Los Angeles was established in 2019 with the purpose of providing Los Angeles' low-income children and youth with the spiritual, academic, and social development necessary to become Christian leaders determined to restore their communities. Intentionally located in a lower-income neighborhood, we are seeking to address the issues of educational inequality, youth unemployment and access to higher education for Black and Brown students. Our AfterSchool Program and Summer Camp are designed to provide supplemental education to students from the local community and our programs are offered at no charge to our families. Our programs are led by trained, high school students seeking to make an impact in their own communities. The heart of the StreetLeader Program is challenging teens to use their influence to make positive changes in the lives of our students, in their own lives, and throughout their communities. Our StreetLeaders live in the same neighborhood as the campers they serve.

Since our inception in 2019, UrbanPromise has operated our AfterSchool Programs, Summer Camps, and StreetLeader Program with tremendous success. 100% of our first two senior StreetLeader classes have graduated high school on-time and received college acceptance. Most will become the first member of their families to graduate college. During our year-round AfterSchool and six-week summer programs, UrbanPromise Los Angeles has employed nearly 45 local high school students as StreetLeaders and served about 116 K-8th grade students.

During the 2022-2023 academic year, UrbanPromise Los Angeles will serve about 60 children and youth in the Canoga Park neighborhood of Los Angeles. Our summer camp will serve about 85 children and youth in Canoga Park.

Urban Promise Los Angeles was founded by Dionté and Meg Grey. After working at UrbanPromise Charlotte for three years, Meg and Dionté were inspired to bring the UrbanPromise model to Los Angeles. UrbanPromise Los Angeles is an UrbanPromise International affiliate site. The first UrbanPromise site was founded by Bruce Main and Tony Campolo in Camden, New Jersey in 1988. To learn more, visit our website at [www.urbanpromiselosangeles.org](http://www.urbanpromiselosangeles.org)



# Internship Application

PERSONAL INFORMATION		
Full Name:		Date of Birth:
Email Address:		
Cell Phone:	Instagram Handle:	Work Phone
Address:		
City:	State:	Zip:

EDUCATION	
College/University:	Location:
Major:	Expected Graduation Date:
High School:	Location:
Concentration (if applicable):	Graduation Date:

CHURCH AFFILIATION	
Church Name:	Location:
Pastor's Name:	Pastor's Phone:
Pastor's Email Address:	

EMERGENCY CONTACT INFORMATION		
Full Name:		Relationship:
Email Address:		
Home Phone:	Cell Phone:	Work Phone
Address:		

City:	State:	Zip:
Best Way to Contact (check one): _____ Email ___/___ Cell _____ Work Phone		

**MEDICAL INFORMATION.** Please describe any allergies or medical issues we should know about (asthma, diabetes dietary restrictions, etc.) in the space below:


**REFERENCES.** Please fill out the following references with people who know your character well and have known you for a number of years. Include at least one person who has witnessed you work with children.

<b>REFERENCE #1: Church/Pastoral</b>	
Name:	Title:
Phone Number:	Email:
How long has s/he known you?	In what capacity has s/he known you?
<b>REFERENCE #2: Past or Current Supervisor/Mentor/Teacher</b>	
Name:	Title:
Phone Number:	Email:
How long has s/he known you?	In what capacity has s/he known you?
<b>REFERENCE #3: Personal (non-family)</b>	
Name:	Title:
Phone Number:	Email:
How long has s/he known you?	In what capacity has s/he known you?

## Personal Reflection Questions

Answer the questions below as thoughtfully and completely as possible on a separate sheet of paper.

1. Please write a brief narrative of your Christian experience. Include people and circumstances that influenced your faith, how you express your faith in day-to-day life, and why you want to work with UrbanPromise.
2. Describe any previous involvement you have had in ministry and any previous experience working with children/youth.
3. What are your strengths and weaknesses in relating to children and adults?
4. Share positive and negative past experiences you have had in working under a team leader and what you have learned through those experiences.
5. What is the most difficult challenge or obstacle you have faced during your time in college? How did you seek to overcome this challenge or obstacle? What did you learn from facing this challenge that would be helpful in leading high school StreetLeaders this summer?
6. Describe any special talent or interests you may have including art, athletics, music, or languages. What other specific skills or training do you have that might be applicable to children's ministry?
7. In your own words, define the mission of UrbanPromise. How do your personal and career goals align with that mission?

## Agreement

The UrbanPromise Internship is a discipleship program designed specifically for certain individuals. Failure to meet one or more of the following requirements could result in this application failing to be accepted. By signing below, I affirm that I fulfill the requirements necessary for participating in the UrbanPromise Charlotte Internship Program:

- I have never been convicted or charged with a criminal offense in my country of origin or any other country.
- I have graduated from high school, or I am at least 18 years of age.
- I am willing to work together with the other members of the UrbanPromise community to make my internship as positive of an experience as possible.
- I am willing to submit to the authority of the UrbanPromise Los Angeles staff and follow all rules and regulations appointed by them.
- I hereby apply for placement for the UrbanPromise Los Angeles Internship Program and authorize UrbanPromise Los Angeles for further inquiries from the above references. I confirm that all I have submitted is complete and true to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_